

Dr. A.Q. Khan Institute Of Computer Sciences & Information Technology, Kahuta
Campus of
Institute of Space Technology, Islamabad

FALL 2021

Application Form for registration of Semester
(Before filling in this form see overleaf)

1. Name of the Applicant: _____
(B L O C K L E T T E R S)
2. Reg. No: _____ Current Semester: _____ Section: _____
3. Father's Name: _____
(B L O C K L E T T E R S)
4. Address: _____
5. Religion: _____
6. Contact No. (Res.): _____ Mobile No.: _____
7. E-mail address: _____
8. Courses in which he/she to be register for Next Semester:

S.No	Course(s) Code	Subject Name(s)	Pre-requisites	Previous Subject Grade (If Improve)	/Improvement /Relegated /Promoted /Willing- Relegation
1.	127101	Introduction to Information and Communication Technologies (ICT)			
2.	127201	Programming Fundamentals			
3.	127202	Programming Fundamentals Lab			
4.	100307	English Composition & Comprehension			
5.	123820	Calculus & Analytical Geometry			
6.	117401	Applied Physics			

1. Fee deposited: - Amount (Rs.): _____ Receipt No.: _____ Dated : _____
2. I, solemnly declare that the information given above is correct and that I shall abide by the Rules, Regulations of Institute and Instructions governing the Examination for which I am a candidate.

Dated: _____

Signature of the Candidate

3. Results have been checked and it is verified that student has cleared/not cleared the pre-requisites for the courses as mentioned above.

(Exam officer)

4. Certificate – I

Certify that: (a) the particulars of the applicant are correct, (b) if any student wants to repeat any subject of the previous semester then he will deposit the prescribed fee (Rs. 6000/- per subject) along with full semester fee in the Institute account office, (c) the applicant has been on the roll during the current academic year and has not been debarred from taking the above Examination. (d) The applicant fulfils the conditions for eligibility laid down under the Rules, Regulations of Institute in force in the year of examination. (e) The applicant fulfils the conditions regarding attendance and has not been debarred from taking the Examination.

(Course Coordinator)

(Account Officer)

(Head of CS Dept)

(Controller of Exams. KICSIT)

INSTRUCTIONS

1. Registration Form is for the students who are **Promoted/Relegated/ Improvement/Re-Joining the Semester.**
2. Registration Form will be available from the office of the photo state machine.
3. The pre-requisites must be checked before filling the form. Those who fail in the subject which is the pre-requisite of the semester course, then students will have to clear the pre-requisite first and then he/she can register the desired course.
4. Form must be filled correctly and verified by COE office and Course Coordinator before submitting the fee in accounts office.
5. After submission of fee, please submit the form in CoE office immediately along with photocopy of the fee receipt. You must keep a photocopy of the form for your record.
6. If a student is failed to submit the form with in prescribed date, he/she will not be registered in the class/course and he/she will not be allowed to attend the classes/papers.
7. The registration, attendance, conduct of examination, result display policies, etc. during the semester shall be followed as that in case of regular semester.