

SOP FOR FEE SUBMISSION

Dear Students as per your request you were allowed to submit your Fee of Spring 2020 semester in installments. As the date for submission of second installment has already passed so you are now required to submit your remaining fee using following instructions. Last date for depositing fee is **31st May, 2020.**

FEES SUBMISSION DETAILS

Account Title: KICSIT
Account Number: 01761650500136
Bank Name: Askari Bank Limited
Bank Branch: KRL, Sumbalgah, Kahuta

SUGGESTIONS REGARDING FEES SUBMISSION

Students/Parents can submit fees in the following ways.

1. Depositing Cash in the KICSIT account by going to any Askari bank (Please make sure you Confirm from Cashier in bank that you have written correct account number and title)
2. Transfer the amount in KICSIT account through Online Banking
3. Transfer the amount in KICSIT account through ATM by using Debit Card

WHAT TO DO AFTER DEPOSITING FEE:

- 1- If you have submitted cash amount in KICSIT account in any branch of ASKARI Bank, then please Send the image of the deposit slip with **YOUR FULL NAME, COMPLETE REGISTRATION NUMBER, and CLASS,**
- 2- If you are using Online Banking via Internet or Mobile Application, then take screenshot of the Final Submission Ok report you get after submission fee and on that screenshot write **YOUR FULL NAME, COMPLETE REGISTRATION NUMBER, and CLASS,**
- 3- If you transfer amount through ATM, then on the receipt of the fund transfer, write **YOUR FULL NAME, COMPLETE REGISTRATION NUMBER, and CLASS,**

HOW TO SEND RECEIPT OF FEE SUBMISSION TO KICSIT ACCOUNTS OFFICE

After depositing the fee into KICSIT account and writing the details as instructed above, you must send the image of receipts to following persons on their WhatsApp Numbers:

- Mr. Hamid : 0344-5334363
- Mr. Faheem Ahmad: 0334-7956119
- Mr. Anees Ur Rehman: 0346-7863405

Make sure that the image you take is clear and readable.

Sr. Coordinator Students Affairs